

Visit [Cowley-Works](#) for more Job Opportunities near you!



## Property Manager

### Employer

Sunflower Apartments  
1515 N 9<sup>th</sup> #14  
Arkansas City, KS 67005

### Job Description

**Job Title:** Property Manager

**Job Location:** Winfield & Ark City

**Position Type:** Part-time

#### **Summary:**

Open position for a Part Time Property Manager at Sunflower Apartments in Ark City and Winfield This is a part time position. Consisting of maintaining files, doing the proper paperwork needed for each tenant, collecting rent, running the office, renting apartments, and over seeing the day to day of the property.

#### **Application Instructions:**

Please call 620-442-4613 or 785-741-0159 / or email [compliancecmi4@gmail.com](mailto:compliancecmi4@gmail.com) for an application. Applications can also be picked up at the Sunflower Apartments in Ark City.